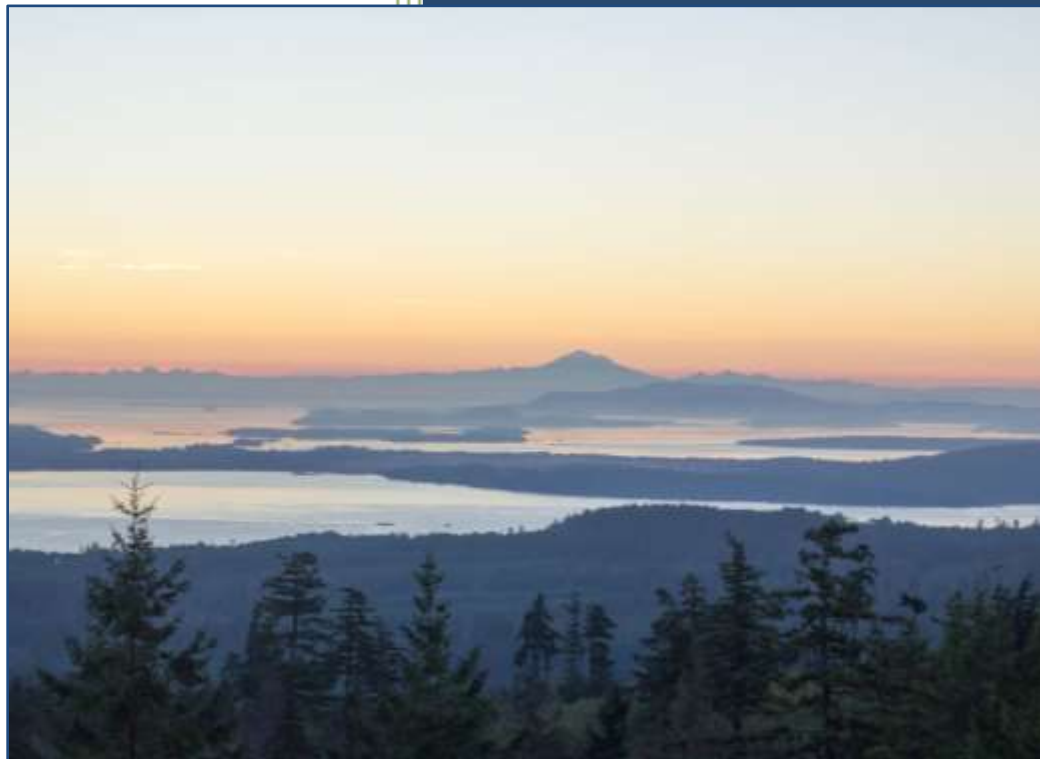


2024

CVDFP Annual Report



Cowichan Valley
Division of Family Practice
An FPSC initiative

CVDFP ANNUAL GENERAL MEETING

Wednesday, September 25th | 6 pm

Procedural matters:

- Adoption of agenda
- Approval of previous minutes (June 26/24 General Meeting)

Presentations:

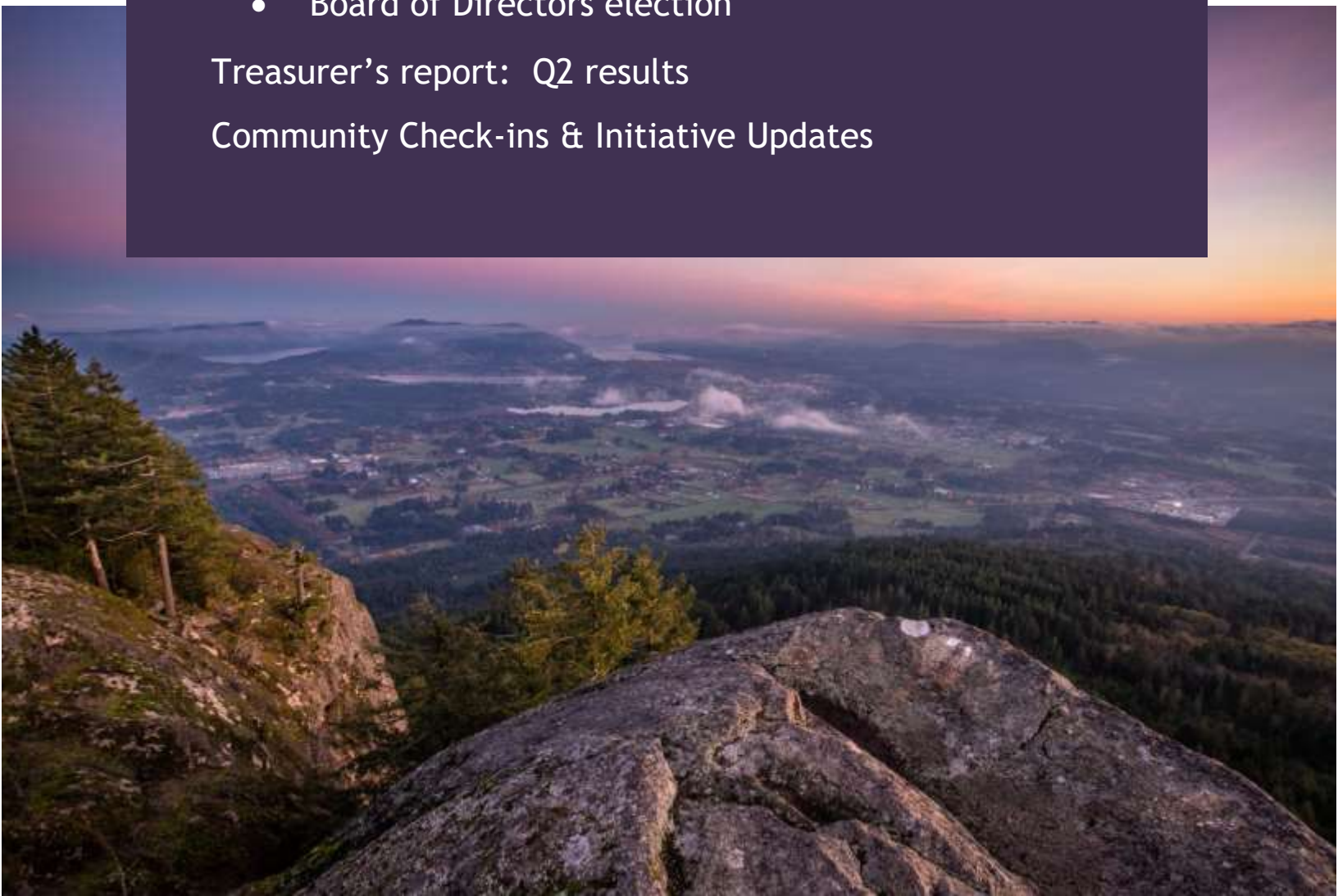
- Cyber Security
- Hospital at Home
- Physician Health Program

AGM Business

- Audit report
- Appointment of Auditor (ordinary resolution - 50% majority)
- Board of Directors election

Treasurer's report: Q2 results

Community Check-ins & Initiative Updates



Commitment to Reconciliation

The Cowichan Division of Family Practice acknowledges that we work, live and play on the unceded traditional territory in multiple communities of the Coast Salish people.

CVDFP is committed to supporting the provision of culturally safe care to First Nations, Inuit, and Métis people in our community.

CHAIR'S REPORT

Dr. Bryan Bass

Dear CVDFP Members:

The cooler weather and the change in the leaves signals the end of summer and the beginning of a new Division year. Once again, I reflect back on the challenges and successes over the last year as we attempt to navigate a system that is significantly strained and under flux. The new Longitudinal Family Practice payment model has stabilized parts of family practice but at the same time has had the unintended consequences of destabilizing other areas. It is however encouraging we have had a government who has had the courage to support change and a mechanism through Divisions and FPSC to enact them.

On the governance side of things, the Division has expanded to a six-person board over the last year with Carole Williams being the co-chair with Bryan Bass. We have been fortunate enough to have Alex Moll, a retired specialist and partner of one of our local family physicians joining us on the board and bringing the community perspective with him. We also have Lyle Davies, accountant and also a partner of one of our FP colleagues, join the board bringing his financial acumen to the table. We have been lucky to have Pramod Swamy from Ladysmith and Kiran Srani-Cheema from Shawnigan join the board and give us north and south regional representation. We are also pleased to be supporting Kiran as part of this



year's cohort of the FPSC Leadership and Management Development Program. Once again, I would like to personally thank all present and past board members for ongoing guidance and commitment over the last year. I am especially delighted to announce that, as of the AGM, we will be further expanding the board to seven people to include one of our local family practice residents to give us an even broader perspective.

We remain extremely grateful to have maintained our executive team with Jennifer Berg as Director of Finance with another successful audit with KPMG, Carla Bortoletto remains Director of Strategic Priorities, shouldering a lot of Provincial and Island wide engagements, as well as coordinating PCN activities. Tiffany Littman, Director of Operations, remains as our point person on all things administrative, including helping to coordinate inpatient care strategies and long-term care planning and scheduling. Joanne Ellison has continued as our bookkeeper and John Schneider continues to assist us on the finance committee.

Our executive team, which includes our two co-chairs and our directors, continue to meet every second Tuesday at lunch.

Over the last year we have realigned our advisory committee to more effectively work within our current Division structure and the PCN team; initiative leads include IT, Pathways, mental health and maternity. We are also actively working to implement a new liaison position supporting our IMG members.



2023-24 FPSC Leadership Program participants Kelsey Kozoriz, Zoe Pullan and Kirsten Yip, with instructor Kate Dilworth

The board had its strategic planning meeting in the spring and our main focus will be maintaining and building upon our collegiality amongst the membership through social and CME events. I believe this is particularly important as we have less of our membership mingling in the hospital setting. As well, we are focusing on physician wellness and we will be looking to our membership for ideas around this and, in particular, we will be focusing on supporting our new family practice residents and IMG members. We continue to focus on supporting our clinics through the PCN. We will continue to support educational events and thank you for those who attended our educational seminars over the last year.

Along this theme over the last year the Division put together a very successful Christmas gathering and summer party. As well the Division executive team enjoyed a meet and greet lunch with our new family practice residents.

2023-24 BOARD OF DIRECTORS

Bryan Bass, Co-chair
Carole Williams, Co-chair
Lyle Davies, Treasurer
Alex Moll
Kiran Srani-Cheema
Pramod Swamy

2023-24 PROGRAM LEADS & LIAISONS

- Zaan Davies, CDMS liaison
- Ryan Gallagher, Pathways
- Bruce Hobson, IT
- Maki Ikemura, Diversity, Inclusiveness and Cultural Awareness
- Meghan Chabot, Maternity Clinic co-lead
- Donna Wachowich, Maternity Clinic co-lead
- Patricia Seymour, Child & Youth Mental Health

Our other initiatives have included continuing to support long term care initiatives with our successful back-up call schedule. With the changes in the longitudinal practice payment model and FPSC LTCI funding, we have had to adjust stipends, with incentives now only going toward call availability. Finding MRPs for unattached LTC patients remains a challenge, particularly following the retirement of one LTC physician carrying a particularly heavy patient load. Thank you to everyone who has stepped up and taken on some of these new patients; the facilities, and I am sure the patients, are extremely grateful. Thank you to Tiffiny Littman as well for taking on the administrative aspects and helping to coordinate many of these placements. A collaborative LTC working group, including leadership from the Division, PCN team and several Island Health teams, has also been formed to look at such emerging issues and longer term sustainability. The group meets on a regular basis to bring forward and discuss a range of potential solutions and opportunities to create stability within long-term care in Duncan.

The Division also continues to support in-patient care, with a considerable investment of resources in the form of the mentorship program, working group participation, funding applications and administration, and advocacy with FPSC. The Division also supported the hiring of Kerry Howell as a medical workforce manager and with her work, alongside the ongoing efforts of Graham Blackburn, Maki Ikemura and Zoe Pullan, they have continued to cobble together coverage for our in-patients.

On the PCN front, the Division continues to support our medical clinics through the PCN with Carla Bortoletto, Bryan Bass and now Carole Williams sitting on the PCN steering committee, alongside Island Health and Indigenous partners. The PCN continues to support team-based care within our clinics with both social workers and pharmacy, continues to help align case managers with clinics, helps integrate nurse practitioners into our clinics and community, supports our maternity clinic and over the last year in particular, we have been engaging our clinics for feedback and have promoted business support through the Hive Business Solutions. There has been a focus on the Provincial Attachment System and Mai Bennett has been hired to help coordinate this process.

The nurse-in-practice support is being rolled out provincially and several of our clinics have applied for this.

In the last year we've had new PCN Director, Kristy Schafer-Blood join the team, replacing Sue Kurucz who has stepped up as director of Cowichan and Community Primary Care. Within the PCN, the Division has hired Eric Hartford for data analysis and has engaged with Destinee Barrow as a consultant and liaison with our Metis community.



The opening of the UPCC was officially announced at the beginning of July and Lori Vesper has been hired as its manager. The UPCC hopes to be operation by the end of 2025. Kelsey Kozoriz has been instrumental in representing us in its development.

The Division continues to support your interest at both regional and provincial tables. The Longitudinal Family Practice payment model unfortunately had the unintended negative impact on in-patient care funding and long-term care funding, so we have been strongly advocating around those issues. Provincially, the Minister of Health through the FPSC has been rolling out a PCN refresh which we are currently stick-handling through.

I would like to give a special thanks to our finance committee which keeps us on budget and always in flawless financial shape.

As well, a special shout out to our scholarship committee who gave out two \$1,000 regional scholarships for students pursuing a medical career, along with five bursaries, dedicated to each of the five high schools in CVDFP catchment area, for students heading into healthcare. Congratulations to the 2024 candidate recipients.

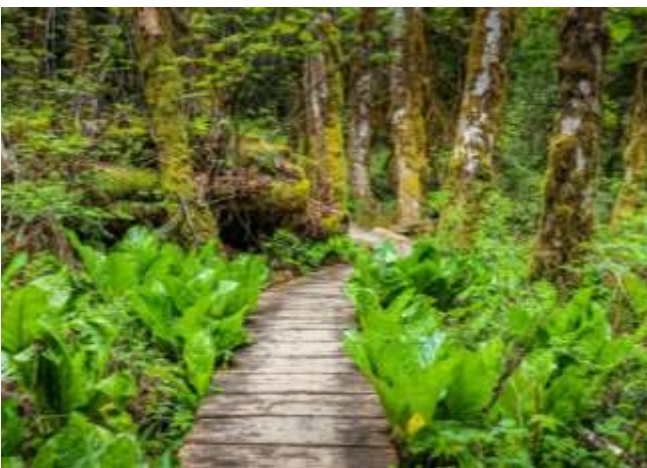
Once again, we remain indebted, (and myself often humbled) by the professionalism and dedication displayed by our Division staff. They are an inspiring team to work with.



As we wind down another year at the Division, we continue to face ongoing challenges particularly in regard to medical manpower. Our strength will remain our collegiality amongst our membership and maintaining strong partnerships in our community. Please continue to participate in attendance at our meetings and in constructive dialogue, and we look forward to you bringing your suggestions with you.

A special warm welcome this year to our new family practice residents, namely Katie Green, Oonagh Fogarty, Aldea Wood, and Ivy Deavy; we welcome you to the Cowichan Valley. Special thanks as well to Tom Rimmer and Kirsten Yip for taking the lead on the family practice residency program.

Please join us in giving a warm welcome to the following new arrivals, and best wishes to those members who have retired or have left our community over the past 12 months.



2023/24 AWARD RECIPIENTS

Sydney Brownlow, Chemainus Secondary bursary
Brooklyn HopWo, Cowichan Secondary bursary
Halle Peters, Frances Kelsey bursary
Mackenzie Byrne, Ladysmith High School bursary
Abby Loewen, Lake Cowichan High School bursary
Madeline Perret, Cowichan - regional scholarship
Oscar Smith, Frances Kelsey, regional scholarship

MEMBER UPDATES



Join us in giving a warm welcome to the following new Division members from the past 12 months:

*Zahraa Abdulmajeed, Duncan Family Practice
David Browning, Cedars Medical Clinic
Petra Catarig, Valley Medical Clinic
Stephen Eboigbe, Mill Bay Medical Clinic
Ruth Eeles, Mill Bay Medical Clinic
Janna van der Zand Reid, Coleman Clinic
Kendra Ardell, locum & inpatient care
Kimberly Chang, locum & inpatient care
Aoife Green, locum | Chloe MacLean, locum
Richard Grainger, urgent care & inpatient care
Scott McCoach, ERP | Jamie Risk, ER & inpatient care
Fawn Clark, NP, CareBridge Clinic
Madison Koniuk, NP, Coleman Clinic
Katrina Smith, NP, Rapid Response Team
Ivy Deavy, FP Resident | Oonagh Fogarty, FP Resident
Aldea Wood, FP Resident*

Also during the past year, we saw the following members retire from full time family practice:

*Juliette Eberhard, Coleman Clinic
Peter Kallos, Shawnigan Village FP
Dan Philippon, Ingram Family Physicians*



We wish the best of luck to those members who left our community during the same time period:

*Mohammed Zafarullah, Duncan Family Practice
Jessica Tamura-Wells, locum
Sean Gupton, locum
Bilal Bagha, ERP*

TREASURER'S REPORT

Lyle Davies

On behalf of the Board, I am pleased to present The Cowichan Valley Division of Family Practice Society's audited financial statements for the fiscal year ending March 31, 2024.

KPMG audited the financial statements of the Cowichan Valley Division of Family Practice Society (the Division), which comprise:

- the statement of financial position as at March 31, 2024
- the statement of operations and changes in net assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

In their opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Division as at March 31, 2024 and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Statement of Financial Position as at March 31, 2024

- Total cash, and cash equivalents were \$1,852,077 and Investments totalled \$5,960.
- Accounts Receivable of \$16,917 includes \$7,941 for GST rebates, \$7,511 for interest receivable and \$1,465 for expense recovery.
- Infrastructure ended the fiscal year with \$195,547 in deferred FPSC contributions that will be carried over into fiscal 2024/2025.
- The amount due to be paid back to the Doctors of BC is \$58,739 related to expired long term care funds.
- The balance of funds remaining in deferred included \$1,004,386 related to the Primary Care Network
- Net Asset balance at the end of year was \$35,052 in Infrastructure and \$19,456 in Attachment, for a total Net asset balance of \$54,508.

Statement of Operations to March 31, 2024

- Infrastructure recognized \$1,693,647 in revenue against the equivalent costs of \$576,603 for operating and amortization, \$900,782 for in-patient care incentives, \$196,120 for long term care incentives, and \$20,142 for Physician Integration and Recruitment.
- Attachment recognized revenue of \$592,145 against the associated costs relating to the Primary Care Network.
- An excess of revenue over expenses of \$15,037 was recognized in Attachment, and a deficiency of \$1000 was recognized in Infrastructure.

I would like to thank the board, and general membership for the opportunity to serve as the Division Treasurer. I would also like to thank the Division staff for their continued hard work, support and commitment to the financial management of the Division's resources.

2023/24 STAFF

Jennifer Berg, Director of Finance
Carla Bortoletto, Director of Strategic Priorities
Tiffany Littmann, Director of Operations
Joanne Ellison, Financial Assistant
Paula Dunford, Admin Support

